

APPROVED
by the decision No.JALP-1.3./42-2020
of the Executive Board of the
Joint Stock Company LatRailNet
in a meeting held on 11 May 2020
min. No JALP-1.2./42-2020

REGULATIONS

Riga

11 May 2020

No.JALP-7.6/03-2020

Amendments to the regulations No. JALP-7.6/01-2016 “The scheme for the allocation of the public-use railway infrastructure capacity” issued by the Joint Stock Company LatRailNet on 6 September 2016

1. Make the following amendments to the regulations No. JALP-7.6/01-2016 “The scheme for the allocation of the public-use railway infrastructure capacity” issued by the Joint Stock Company LatRailNet on 6 September 2016 (hereinafter referred to as the Scheme):
 - 1.1. express Sub-paragraph 2.3. of the Scheme as follows:

"2.3. railway transportation dispatcher - a transportation dispatcher at the Train Movement Administration of the infrastructure manager;"
 - 1.2. supplement the Scheme with Sub-paragraph 2.7. as follows:

"2.7. transportation organizer – a transportation organizer at the Train Movement Administration of the infrastructure manager;"
 - 1.3. supplement the Scheme with Sub-paragraph 2.8. as follows:

"2.8. programming period - a period from 18:00 to 6:00 and from 6:00 to 18:00 (wintertime from 17:00 to 5:00 and from 5:00 to 17:00);"
 - 1.4. supplement the Scheme with Sub-paragraph 2.9. as follows:

"2.9. train formation plan - a planning document indicating the trainset formation forecast for each railroad yard;"
 - 1.5. supplement the Scheme with Sub-paragraph 2.10. as follows:

"2.10. JPS digital tool – capacity application system on the capacity allocation body's website providing applicants with a possibility to submit a capacity application and its amendments, exchange data with the information systems used by the capacity allocation body electronically.";
 - 1.6. supplement the Scheme with Paragraph 2.¹as follows:

"2.1 The official means of communication are:
 - 2.1.1. for electronic communication with the capacity allocation dispatcher - email addresses LRNjsd1@ldz and LRNjsd3@ldz.lv, telephone communication – 67234903, 67233109;
 - 2.1.2. for electronic communication with the capacity allocation body – email address latrailnet@ldz.lv or in indicated situations – using JPS digital tool;
 - 2.1.3. for written communication with the capacity allocation body – Turgeņeva str. 21, Riga, LV-1050;
 - 2.1.4. for electronic communication with an applicant (railway undertaking) – the information indicated in the column 12 of the capacity application or in JPS digital tool;
 - 2.1.5. for operational and written communication with the infrastructure manager - the information indicated in the railway infrastructure network statement;
 - 2.1.6. for communication with the railway transportation dispatcher and transportation organizer - the information indicated in the intranet of the infrastructure manager.";

1.7. express the introduction of Paragraph 4 of the Scheme as follows:

"4. Capacity applications are submitted according to the schedule for train path request and assignment process indicated in the railway infrastructure network statement and according to capacity allocation regulations issued by the Cabinet of Ministers for each market segment using the form provided in Annex 1 to the Scheme in writing or using the JSP digital tool on JSC "LatRailNet" website¹:";

1.8. express Paragraph 12 of the Scheme as follows:

"12. The capacity allocation dispatcher assigns train paths to specific railway undertakings as routes of railway lines within the operational capacity allocation plan according to the approved plan for the railway infrastructure capacity allocation and the annual working timetable. The capacity allocation body keeps a record of the actual usage of train paths.";

1.9. express Paragraph 13 of the Scheme as follows:

"13. The infrastructure manager:

13.1. sends the annual working timetable to the capacity allocation body at least 30 calendar days before the date it enters into force;

13.2. timely provides the capacity allocation dispatcher with the actual information about the train formation plan in the hub stations and railroad yards, as well as with information about the plan for train arrivals from neighbouring railways;

13.3. timely provides the capacity allocation body with the actual statistics related to transportation processes according to the agreement about submitting information.";

1.10. express Paragraph 17 of the Scheme as follows:

" 17. Not later than four hours before the start of the programming period:

17.1. railway undertakings electronically submit to the capacity allocation body their proposals (if any) regarding the assignment of train paths according to the form provided in Annex 4 of the Scheme;

17.2. the railway transportation dispatcher electronically submits to the capacity allocation dispatcher a notice regarding infrastructure maintenance work for the relevant programming period and the infrastructure manager's proposals for the organization of train movement.";

1.11. supplement the Scheme with Paragraph 17.¹as follows::

"17.¹ Not later than five hours before the start of the programming period the transportation organizer electronically submits the train formation plan for the next programming period according to the form provided in Annex 6 to the Scheme to the capacity allocation dispatcher and railway undertakings.";

1.12. express Paragraph 18 of the Scheme as follows:

"18. On the basis of the train formation plan and proposals received from railway undertakings and the railway transportation dispatcher, the capacity allocation dispatcher draws up an operational capacity allocation plan, approves it and electronically sends it to the infrastructure manager and railway undertakings for execution not later than three hours before the start of the programming period. If during the process of drafting the plan, an inconsistency occurs between the proposals received from railway undertakings and those received from the railway transportation dispatcher, then a capacity allocation dispatcher makes a decision on the assignment of train paths taking into consideration the loading of the hub stations and efficient capacity utilization within infrastructure sections.";

1.13. supplement the Scheme with Paragraph 18.¹ as follows:

"18.¹ If during the execution of the approved operational capacity allocation plan objective conditions emerge that prevent precise execution of this plan, then, after coordination with railway undertakings, the operational capacity allocation plan can be adjusted. The adjustment can be applied to the assignment of those trains that are scheduled not earlier than six hours after the start of the relevant programming period. In this case the capacity allocation dispatcher adjusts the operational capacity plan and electronically sends it to the infrastructure manager and railway undertakings for execution.";

1.14. express Paragraph 19 of the Scheme as follows:

"19. If during the execution of the approved operational capacity allocation plan any disruption in train movements has suddenly emerged and it has become necessary to make changes to the set

¹ the information about the access to JSP digital tool and its manual is available on the capacity allocation body's website on the internet www.lrn.lv.

sequence of train movements between different railway undertakings, or the capacity allocation dispatcher through the official electronic means of communication has received a notification about the impossibility to execute the operational capacity allocation plan from a railway undertaking or the train movement organization duty officer at the Train Movement Administration, the capacity allocation dispatcher, subject to the operational situation and the principle of equal access, immediately makes the decision on these changes and gives instructions accordingly to railway undertakings and the infrastructure manager by using the official electronic means of communication. Operational measures that are laid down in Paragraph 23 of the Scheme, can be applied to the railway undertakings that do not provide an optimal utilization of the infrastructure capacity.";

1.15. express the introduction of Paragraph 23 of the Scheme as follows:

" 23. If the capacity allocation dispatcher has received a notification from the station (railway hub) manager about the congestion of the station (railway hub) and finds that the causes of the congestion can be prevented by the train path assignment process, it offers the infrastructure manager and railway undertakings to participate in the following operational activities:";

1.16. supplement the Scheme with Annex 6 as follows:

Annex 6
to the regulations No. JALP-7.6/01-2016
"The scheme for the allocation of the public-use railway infrastructure capacity"
issued by the Joint Stock Company LatRailNet on 6 September 2016

To the capacity allocation dispatcher
of JSC "LatRailNet"

TRAIN FORMATION PLAN NO. __

for _____ programming time period _____
(date) (programming period)

No.	railroad yard	possible formation time	possible departure time	designation station	railway undertaking	notes
1	2	3	4	5	6	7

in column 2 railroad yard of the trainset is indicated;
in column 3 the formation time of the trainset is indicated;
in column 4 the possible train departure time is indicated;
in column 5 the designation station of the trainset is indicated (if designation station of a trainset is located on a different railway network, the point of crossing the border is indicated);
in column 6 the railway undertaking of the trainset is indicated;
in column 7 additional information is indicated (the name of the cargo, the recipient of the cargo, train index if known, and other).

The data in the table must be ordered by the railroad yard and formation time!

2. The capacity allocation body publishes these amendments on its website on the internet and submits them to the infrastructure manager for inclusion in the railway infrastructure network statement.

3. There amendments enter into force upon their publication.

JSC LatRailNet" Capacity Allocation
Director J. Šots

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